**ORAL PRESENTATIONS**

Hello!

We are reaching out to you as an author of an oral presentation for the upcoming CZC2023 conference taking place June 11-15, to provide some guidance:

Oral Presentations:

- 12 minutes for presenting
- 5 minutes for questions
- PowerPoint (.pptx) file format compatible with MS Windows 10.

At the conference, please be prepared to upload your presentation on the laptop in your assigned room the day before you are scheduled to present. In the case of single day pass delegates, please upload your presentation during the breakfast timeslot (730-830am). An oral presentation session chair will be there to help with this process.

Confirm your attendance at CZC2023 by registering no later than **April 30** or your presentation may be cancelled.

CZCA strives to maintain high quality for its conference programs. The following guidelines are provided to speakers at CZC2023 to ensure effective presentations with greatest benefit to speakers and audience and to enhance quality and efficiency of CZC2023:

- Presentations should contribute to the body of knowledge in the broad area of coastal zone management. The objective is to share information, perspectives and experience to advance science/ knowledge, best practices and policy.
- Speakers are urged to be mindful and respectful of the assigned time frame assigned to their presentation. Speakers should rehearse their presentations in advance to ensure they effectively and efficiently cover the desired material in the time allotted.
- Speakers should avoid the use of copyrighted materials in presentations, unless prior permission is granted.


If you have any questions, please do not hesitate to reach out.